**7 people present**

Julian Chillingworth, Kim Gubler, Chris Evans, Mike Peebles, Sue Holland, Brian Vaughan, Claire Rose (10 minutes late).

**Discussion Points:**

1. **Website**

Kim and Julian met with Robbie to discuss the website - Robbie was recommended by the RPC Clerk. However, we also did get another quote for about the same amount.

Need to set up a Facebook group for the website too - Claire to do, once website is launched.

Need a banner across the top of the home page with key info and updates - to show the website is dynamic - we must keep it dynamic!

1.a. **Photos** on the site? Historic pics of Roxton. IP rights?

- Claire to ask Beds archives and other sources about use on the website.

Village character projected - within the design of the website too

1945 arial pic Claire posted a few years ago ([here](https://historicengland.org.uk/images-books/archive/collections/aerial-photos/record/RAF_106G_UK_635_RS_4305)) - find out if we can use it and who owns it

(claire found out - owned by HE - can embed for free. Info here: <https://historicengland.org.uk/images-books/archive/policies/using-images/>

Action:

Outcome - happy to go with Robbie - Kim and Julian to org

£500 with 30. min per month update (to begin with).

Timescale?

Robbie will provide us with a formal quote

Funding - RPC - Julian to check with Diane

1. **Communication**

**Village Hall Fair** - 17th and 19th November 2023

Set up as an event on Facebook! - Claire

**Booklet** to go out - Claire has written - just needs final details

- Feedback form - middle two pages to pull out?

- Budget - Claire to email Julian with budget

- Everyone - comments to Claire about the leaflet - will finalise at next meeting

- Print and post - after next meeting, but start of November.

**Information boards**

Post its, pens, boards - to be included in budget

* website up and running (with facebook group) by the time of the event
* Get school involved? Sense of place? What does Roxton mean to you?

Claire to make initial contact with the school.

New app - placecheck - Claire to investigate use - link to a Roxton Walk

Springtime?

1. **Funding**

Need funding for:

Website

Printing

Village Hall

This year + 3 month up until March

Survey - £375 as a ballpark

Split the surveys?

Housing - Transport - Heritage and Conservation - Green environment - Economic/ Business

Key messages to get across the community:

You said...?

What have we done...?

We can't magically fix things!

It's about the community contributing to the plan moving forward.

We are not a resolution to existing problems - we are not a parish council! Independant.

For the community, by the community - not the RPC.

1. **Timeline**

Website - October 2023

Launch consultation - mid November 2023

Survey - March 2024 - residents/ housing

Survey - April - local employers and businesses (including farmers)

Green infrastructure online workshops in Summer 2024

Land owner consultation

Other consultation? Focus groups?

Final consultation - draft survey

Plan written

Sent to RPC

Sent to Bedford CC

*Timeline considerations* - EWR is coming! Local Plan 2040!

Don't want to lose momentum.

3 years is reasonable, but we'd like to be faster!

1. Next meeting: Meeting before October - Friday